Updated 11/9/2026

Office Use Only: Project Type: _____

Large Landscape Grant/ Financial Assistance Program Application

Project Information

Project Name: _____

Name and Location of Proposed Project Area(s): _____

Approximate Age of Irrigation System: _____

Size of Proposed Landscape Retrofit Project Area (in square feet): _____

Anticipated Project Start Date: _____

Anticipated Project Completion Date: _____

Description of Proposed Project (Please be brief. Additional space provided on next page for detailed project description):

Applicant Information:

SFPUC Water Account Number(s) (list all that serve the project area noted above):

Water Account Holder Name: _____

Phone Number: _____

Mailing Address: _____

Is the Applicant the Property Owner? ☐ Yes ☐ No

If not, indicate the name of the Property Owner: _____

Relations to Account Holder and Property Owner: _____

Contact Information:

Contact Person Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Total Grant Funds Requested – Landscape Water Efficiency Projects Only

Project's Total Square Footage	Rebate Rate	Requested Grant Amount ($)
	$4.00 per Square Foot	0

Your Organization's Contribution *(at minimum, matches total requested grant amount; note that projects must provide a 50% match to be eligible):* $_____

Total Project Cost: $_____0_____

Water Use and Savings:

Current 3-year average annual landscape water use for the proposed project area (gallons):

Water account numbers used for the basis of this average:

Years used for determining the 3-year average: _____

Does the site currently have a dedicated irrigation water meter to track irrigation water use? (If not, one will need to be installed as part of the project to be eligible): ☐ Yes ☐ No

Will the activity result in a direct SFPUC offset of potable water within two years of installation? ☐ Yes ☐ No

What is the estimated annual potable water savings of your proposed project (gallons or CCF)? _____ _____

Describe how water savings will be achieved through your project:

Detailed Project Description

Provide a description of the proposed grant project including type of irrigation-related retrofits needed, estimated potable water savings, calculation methodology used to determine estimated water savings, any actions taken to date to vet the project with the public or local stakeholders, and your training plan for staff/vendors that will maintain the funded project improvements. The project description should also include a monitoring and measuring plan that describes how water savings will be monitored following implementation of the proposed project details. If you need additional space, please attach supplemental pages with your grant application.

Site Map

Provide an aerial image of the site, with markings and a legend showing the area(s) of the proposed project that are currently being watered by the irrigation system along with any relevant facilities. Please attach the project's site map (PDF or JPG) with your grant application and include the final square foot measurement of your proposed Project Area.

Water Budget

A Maximum Applied Water Allowance (MAWA), or water budget, sets the maximum amount of water to be applied to the landscape on an annual basis. The proposed project's water budget will be calculated based on the size of the Project Area. To complete this

calculation, you will need the total landscape area (LA) (in square feet) for the proposed project and the total square feet of any Special Landscape Area (SLA). SLA contributes to the total measurement of LA.

SLA is considered an area of the landscape that is dedicated solely to edible plants, areas irrigated with non-potable water, water features using only rainwater, and areas dedicated to active play such as parks, sports fields, golf courses and where turf provides a playing surface.

Maximum Water Allowance is calculated with the following equation:

MAWA = 35.1 x 0.62 x [(ETAF x LA) + ((1-ETAF) x SLA)]

Where:

- 35.1 = Reference Evapotranspiration for San Francisco (inches per year)
- 0.62 = Conversion Factor (to gallons)
- ETAF = Evapotranspiration Adjustment Factor (ETAF) where ETAF is 0.55 for residential areas and 0.45 for non-residential areas

Non-Residential Projects – MAWA

Total Landscape Area (sqft)	Special Landscape Area (sqft)	Annual Water Budget (MAWA)
		0

Residential Projects – MAWA

Total Landscape Area (sqft)	Special Landscape Area (sqft)	Annual Water Budget (MAWA)
		0

Permits and Permissions

List any planned permits that must be secured for the proposed project, along with its approving entity (e.g. building and plumbing permits, CEQA compliance, etc.).

Type of Approval Required	Approving Agency	Anticipated Approval Date

Work Plan and Project Schedule

List specific tasks in the table below that you will undertake to complete the proposed project. Provide as much description in each task as possible. You may use additional sheets as necessary. Next to each task, identify who will be responsible for implementing each task and estimate the date that each task will be completed (month and year). Also include any required or planned public notification or outreach tasks.

Task Number, Name, and Brief Description	**Responsible Person/Group** ***(Note if work will be performed by in-house staff or through a contractor; indicate the name of contractors to be used if already known; note that prevailing wage and LBE requirements apply for all contractors used)***	**Estimated Start Date**	**Estimated Completion Date**

Project Budget

If you have more budget line items than the grid below provides for, please use another sheet of paper. Include a budget corresponding with the work plan tasks and list all staff, vendors, and/or contractors assigned by task. Please attach details for staff named here, including designations of individuals proposed, hourly rates, fringe benefits, and overhead information as documented through their payroll register, paycheck or other means. Copies of employee paychecks do not have to be included; however, they must be auditable.

Attach any estimates from vendors, suppliers or contractors for labor and/or materials. Additionally, include budget items that you are paying for as part of this project and your required grant match. Please note that the total budget you include in this grant application is final. Scope changes or cost overruns shall be covered by the Grantee. Grant disbursements will be made on a reimbursable basis. If you have a need for any portion of the funds to be provided up-front, please include a proposed payment schedule and explanation for your request. Your request will be reviewed as part of your application.

Task Number and Name	Funding Requested from SFPUC ($)	Funding Provided by Applicant ($)	Specify Staff or Contractor	Task Subtotal Budget ($)
				0
				0
				0
				0
				0
				0
				0
				0

Total Funding Requested from SFPUC: $0

Total Funding Provided by Applicant: $0

Total Budget: $0

Applicant Process and Policy Acknowledgement

Please review and check each box below, acknowledging you have read and understood key processes and policies that must be followed to participate in the Large Landscape Grant Program. Non-compliance with any of these is grounds for application rejection and repayment of any grant funds issued.

- I have read and understand that I will need to meet all requirements described in detail in the Large Landscape/Finance Assistance Program (LLP) Rules to be eligible for a grant award.
- Project sites with multiple water meters providing irrigation to the project's landscape areas will require a SFPUC pre-inspection to confirm the areas being irrigated are included in the proposed project area.
- Applicants that receive SFPUC Large Landscape Grants must comply with state prevailing wage requirements and San Francisco Administrative Code Chapter 21c as applicable to your proposed project.

Applicant Signature

By signing or typing below, the signatory acknowledges that s/he is authorized to sign on behalf of the Applicant and represents the SFPUC Water Account Holder and the Property Owner for the proposed site, and that the information enclosed in the SFPUC's Large Landscape Grant Program Application that follows represents the goals, scope, budget and details of the proposed project, and assures that any funds received as a result of the application will be used only for purposes set forth herein. Signatory also acknowledges that s/he has read and understands the eligibility criteria and program rules as outlined in the Large Landscape Grant Program Rules document.

Name (print): _____

Signature: _____

Date: _____